

MARYLAND BOARD OF MORTICIANS AND FUNERAL DIRECTORS

OPEN SESSION MINUTES

OCTOBER 11, 2017

The meeting was called to order by James Govoni, President with a quorum.

BOARD MEMBERS PRESENT

James Govoni, President

Mark Bailey, 1st Vice President

Dr. Camille Bryan, 2nd Vice President

Bob Bradshaw

Victor March

Dr. Ahmed Elzaree

Wayne Cooper

Lynn Shuppel

Kathy Blue

Michele Kutta

ABSENT BOARD MEMBERS

D. Lynn Newman

STAFF

Ruth Ann Arty, Executive Director

Thomas Anderson, Health Occupations Inspector

Carla Boyd, Board Counsel

ADMINISTRATIVE REPORT

Ruth Ann Arty, Executive Director reported she attended the National Home Funeral Alliance Conference. If anyone has any home funeral questions, Ms. Arty would be happy to answer them. Home funeral are legal in Maryland and the person with the rite to disposition may pick up their loved one.

The Juris Prudence and Practical exam is scheduled for October 17th; Ms. Arty ask anyone scheduled to take the exam please contact her.

EXECUTIVE COMMITTEE REPORT

No report.

FAMILY SECURITY TRUST FUND ADVISORY COMMITTEE

Lynn Shuppel Chair, reported there is \$1,065,386.60 currently in the fund. The Family Security Trust Fund committee met last week and went over the statute and regulations and is going to submit changes they would like to make to the Board.

PRE-NEED COMMITTEE REPORT

Victor March, Chair, reported that the current pre-need regulation , which went into effect in 2014 is not currently in sync with the new statute. Therefore the committee will be reviewing and submitting new regs. that will be complementary to our current statute. The committee will be presenting that for review and to move forward with the process of getting the new regs. approved.

The full Board revisited the Family Security Trust Fund Advisory Committee.

A motion was made, seconded and approved to withdraw the regulations for the Family Security Trust Fund and the new changes be put in as suggested by Mr. Doyle.

A motion was also made, seconded and approved to resubmit approval for the new Family Security Trust Fund Regulations with the changes.

ESTABLISHMENT/INSPECTION COMMITTEE REPORT

Mark Bailey, Chair, reported there has been several questions raised on the square footage of a funeral establishment funeral service area, the regulations have not changed, 10.29.03.04(8)(b) states it should be at least 300 square feet. If any establishment is applying for a new license, if renovations occur, or change of ownership that facility has to have 300 square feet space to conduct services from this date forward it will be enforced.

The signage on restricted establishments still remain the same, however the Committee recommended the paperwork that accompanies that establishment no longer has to have “operating out of” on its forms and contracts. A motion was made and approved that restricted establishments no longer have to have, “operating out of” on its forms and contracts.

The Inspection Report has been cleared through our Attorney General’s office , and will be utilized beginning with upcoming inspections. A motion was seconded and approved.

Establishment

Mr. Bailey moved for approval of Donaldson Funeral Home of Clarksville for full service establishment. The motion was seconded and approved pending final paperwork and inspection.

LICENSING COMMITTEE REPORT

In D. Lynn Newman's absence Mr. Victor March reported on the following applicants:

Apprentice

Mr. March moved for approval of Anthony Pleasant of Gary P. March Funeral Home for apprentice. The motion was seconded and approved.

Mr. March moved for approval of Nia Dawson of Hines Rinaldi Funeral Home for apprentice. The motion was seconded and approved.

Mr. March moved for approval of Mark Law of Harman Funeral Home for apprentice. The motion was seconded and approved.

Mortician

Mr. March moved for approval of Amanda Mark for mortician. The motion was seconded and approved.

Mr. March moved for approval of Kathleen Barranco for mortician. The motion was seconded and approved.

Mr. March moved for approval of Christopher Peltz for mortician. The motion was seconded and approved.

Mr. March moved for approval of Clint Lewis for mortician. The motion was seconded and approved.

Mr. March moved for approval of Whitney Foard for mortician. The motion was seconded and approved.

Mortician by Waiver

Mr. March moved for approval of Norman Whitted for mortician via waiver of apprenticeship requirements. The motion was seconded and approved.

Mr. March moved for approval of Scott Bowler for mortician via waiver of apprenticeship requirements. The motion was seconded and approved pending final paperwork.

Crematory Operator

Mr. March moved for approval of Edward Cody Thomas for crematory operator. The motion was seconded and approved.

Courtesy Card

Mr. March moved for approval of Han Ik Son of Blessings Funeral Home, New Jersey for courtesy card. The motion was seconded and approved.

Mr. March moved for approval of Alan Norton of Eakles-Spencer Funeral Home, West Virginia for courtesy card. The motion was seconded and approved.

Mr. March moved for approval of Guy Doughty of Doughty Funeral Home, Virginia for courtesy card. The motion was seconded and approved.

Registered Transporters

Mr. March moved for approval of Mark Law of Harman Funeral Service for mortuary transporter. The motion was seconded and approved pending final paperwork.

Mr. March moved for approval of Sarah Lanham of Harman Funeral Service for mortuary transporter. The motion was seconded and approved pending final paperwork.

Mr. March moved for approval of Brian Staniewski of Harman Funeral Service for mortuary transporter. The motion was seconded and approved pending final paperwork.

Mr. March moved for approval of Stanley Pierce of Harman Funeral Service for mortuary transporter. The motion was seconded and approved pending final paperwork.

Mr. March moved for approval of John Dingman of Harman Funeral Service for mortuary transporter. The motion was seconded and approved pending final paperwork.

Mr. March moved for approval of Brandon Lane of Harman Funeral Service for mortuary transporter. The motion was seconded and approved pending final paperwork.

Mr. March moved for approval of Thomas Rowe of Harman Funeral Service for mortuary transporter. The motion was seconded and approved pending final paperwork.

Mr. March moved for approval of Christian Burnie of Harman Funeral Service for mortuary transporter. The motion was seconded and approved pending final paperwork.

Mr. March moved for approval of Ericka Busey of Drew Removal Service for mortuary transporter. The motion was seconded and approved pending final paperwork.

Mr. March moved for approval of Sheryl Butler of Drew Removal Service for mortuary transporter. The motion was seconded and approved pending final paperwork.

Mr. March moved for approval of Paraic Keane of Drew Removal Service for mortuary transporter. The motion was seconded and approved pending final paperwork.

Mr. March moved for approval of Kenneth Ellis of Alvin's Anointed Hands for mortuary transporter. The motion was seconded and approved pending final paperwork.

Mr. March moved for approval of Andrew Garinther of AGR for mortuary transporter. The motion was seconded and approved pending final paperwork.

Mr. March moved for approval of Stephanie Krebs of AGR for mortuary transporter. The motion was seconded and approved pending final paperwork.

CONTINUING EDUCATION UNITS COMMITTEE

Dr. Camille Bryant reported on the following CEU's.

1. PIMS – Child Abuse Recognition and Reporting – 12/1/17 – 2 CEU's.
2. PIMS – Cremation, Celebrant Ceremonies, and PEW Research , Providing Consumers with Payment Options, , Veterans' Tributes and Due Respect – 12/1/17 – 4 CEU's.
3. NFDA - Preparing for a Successful Family Succession: Transfer Power – 11/16/17 – 1 CEU.
4. Education Workers Group – Various repeat courses.
5. Shelton Hackett – Maryland Pre-need, Human Dignity Act, Transportation Regulations, FTC Review, OSHA Updates, ADA Update – 11/28/17 – 6 CEU's.
6. MSFDA – The History of Military Funeral Honors – Online Course – 1 CEU.
7. David Bednar – 2017 Annual OSHA Training 10/3/17 – 2 CEU's.
8. David Bednar – 2017 Annual OSHA Training – Same training 5 different locations – 2 CEU's.
9. Regulatory Support Services – FTC and Crematory Training – 10/25/17 – 3 CEU's.
10. Regulatory Support Services – OSHA and Workplace – 9/11/17 – 2 CEU's.
11. Regulatory Support Services – OSHA and Workplace – 10/27/17 – 2 CEU's.
12. Earl Canapp – Maryland Statute and Regulation – 3/5/2018 – 1 CEU.
13. Earl Canapp – Funeral Directors & Morticians – Cremation Decisions – 3/19/2018 – 1 CEU.
14. Earl Canapp – Cremation – Required Authorizations and Disposition of Body – 3/5/2018 – 1 CEU.
15. Earl Canapp – Funeral Personalization – 2/19/2018 – 1 CEU.
16. Earl Canapp – FTC Funeral Rule – 1/22/2018 – 1 CEU.
17. DFSA – Pre-Need/Insurance – 11/9/17 – 2 CEU's.
18. Dodge Company – Wreaths Across America 12/14-12/16/2017 - 7.25 CEU's.

The motion was seconded and approved.

OLD BUSINESS

Ms. Arty reported we are still missing photos from transport companies. Once the last photos come in we will print the Id's.

Board President, Jim Govoni briefly closed the meeting to the audience to confer with the Board's Assistant Attorney General regarding pre-need.

Once the meeting re-convened, it was decided contrary to the opinion from the previous Attorney General in 2013, only if a complaint comes in by a consumer regarding pre-need, will we consider enforcement of his opinion on a case by case basis.

Our next mortuary transport CEU class is scheduled for November 9th, the day after November's Board meeting.

NEW BUSINESS

A vote was taken to amend the fees for CEU vendors doing multiple classes with a \$100.00 cap. The motion was seconded and approved.

A new form is required by CJIS you must now fill out your form and send it to the Board office before they go to CJIS. AAG, Carla Boyd will review the process.

AJOURNMENT

Pursuant to Maryland State Government Article, Code § 10-501 et. Seq., on a motion by James Govoni, President, and seconded by the Board, unanimously voted to close its meeting.